

HOMEWORK WEEK 8

Requirements: Students create a new folder **W8_Name_ID** in any location to save files. After finishing all the exercises, zip this folder and upload the zip file to the E-learning system.

1. Open the file *Data3_Tuan8.docx*. Convert the contents from “Tên sản phẩm...” to “...28.99” to table so that the column widths autofit to contents.

Format the table as follows:

- a. Apply the style *Grid Table 5 Dark – Accent 5* to the table.
 - b. Align right the contents of the columns *Dung lượng* and *Giá bán*.
 - c. Sort the table according to the descending order of *Tên sản phẩm* and the ascending order of *Giá bán*.
 - d. Insert the column *Bảo hành* to the right of column *Giá bán*.
 - e. Merge the cells of the column *Bảo hành* into one cell and enter the text “12 tháng”.
 - f. Align center the content of the cell “12 tháng”.
 - g. Change the margin of the cells to 0.04” for the top and bottom, 0.08” for the right and left.
 - h. Configure so that the header row of the table is repeated on each page.
 - i. Align center the table.
 - j. Add information to describe the table with the title “*Bảng giá iPhone*”, description “*Bảng giá iPhone chính hãng - Cập nhật 4/2018*”
2. Insert a bookmark for the first text “*iPhone X*” in the table namely “*iphonex*”.
 3. Insert hyperlinks for the lines “*Giới thiệu iPhone*” and “*Bảng giá iPhone chính hãng*” to link to the corresponding headings.
 4. Insert a hyperlink for the line “*iPhone thế hệ mới nhất – iPhone X*” to link to the bookmark *iphonex* with screentip “*Xem giá bán*”.

5. Insert a hyperlink for the picture in the document to link to the website
“<https://www.apple.com/iphone>”.
6. Save as the file *BTVN_W8.docx*.

CAIT - TDT